

## Habitat for Humanity ReStore Employment Application

327 Sumner Hall Drive \* Gallatin, Tennessee Phone Number: 615-230-3032

This application will be given every consideration, but its receipt does not imply that the applicant will be employed. Today's date:\_\_\_\_ Name:\_ First Middle Last Have you ever gone by a different name or nickname? NO YES If yes, please explain Present Address: Number City Street Apt. State Zip Home phone number and/or cell phones: Are you 18 years old or older? NO YES Are you prevented from lawfully becoming employed in this country because of VISA or Immigration status? NO YES (If hired, proof of employment eligibility will be required) Have you been convicted of a felony or a DUI within the last year? NO YES If yes, state the offense, location, date and deposition: (conviction will not necessarily disqualify an applicant from employment) Do you have any obligations or other reasons which would limit your ability to travel and/or work overtime or on weekends? NO YES If yes, explain: Position you are applying for: Salary desired: You are seeking: Full Time Part Time Temporary or Summer Employment If part time, indicate maximum hours available per week: \_\_\_\_\_ If temporary or summer, indicate dates available: \_\_\_\_ Enter the hours you are AVAILABLE to work below **SUNDAY** MONDAY **TUESDAY** WEDNESDAY **THURSDAY FRIDAY SATURDAY** From: From: From: From: From: From: From: To: To: To: To: To: To: To: Date you can start: \_\_\_\_ Are there any days or hours you would be unable to or unwilling to work? NO YES If yes, please specify those days or hours you would be unwilling to work: \_ Have you ever been employed by Habitat for Humanity ReStore? NO If yes, give date\_ Are you currently employed? NO YES If yes, may we contact your current and past employers? NO YES **Education** 

Level	#of years Completed	School Address City/State	Type of Degree	Year Graduated
High				
School				
College/				
Univ.				
Trade				
School				
Other				

List any job related skills, experience, or tra especially qualify you for the position which		ork experience, military service, an	d education) which may			
Work History (starting with most current)						
Company name and address:		lob title and responsibilities:				
Date started:  Phone number:  Name of supervisor and title:		Reason for leaving: Final rate of pay:				
Company name and address:		lob title and responsibilities:				
Date started: Date Phone number: Name of supervisor and title:		Reason for leaving: Final rate of pay:				
Company name and address:		Job Title and responsibilities:				
Date started: Date Phone number: Name of supervisor and title:		Reason for leaving: Final rate of pay:				
May we contact your past employers? NO  List the name, address, and	YES  Reference d phone number of three	ences references (the references may N	OT be relatives)			
Name	Address	City and State	Phone Number			
Are you qualified to perform the functions of Will you abide by all the policies, rules, and discrimination/harassment, and a drug free	regulations of this organ		o safety,			
ignDate						
ANSWER THE FOLLOWING ONL REQUIRED DRIVING OF HABITA			POSITIONS WHICH			
Do you have a valid driver's license? NO	YES					
Driver's License #						
Does it have restriction? NO YES If yes, p	olease explain:					